

**CITY OF MOUNT ZION**  
**UTILITY POLICIES**  
**WATER CUSTOMERS**

1- FILL OUT APPLICATION AND SHOW PROOF OF IDENTIFICATION. SUBMIT A COPY OF YOUR DRIVERS LICENCE.

2- PAY SECURITY DEPOSIT (\$300.00 FOR RENTERS; \$75.00 FOR OWNERS)

\*\* A COPY OF YOUR PURCHASE AGREEMENT MUST ACCOMPANY YOUR APPLICATION IN ORDER TO QUALIFY FOR THE \$75.00 DEPOSIT.

\*\* IF THE ACCOUNT IS TO BE IN MORE THAN ONE (1) PERSON'S NAME, THE PERSON WHO SIGNED THE APPLICATION WILL BE REFUNDED THE SECURITY DEPOSIT WHEN SERVICES ARE TERMINATED.

3- BILLS ARE SENT OUT ON A MONTHLY BASIS. *BILLS ARE DUE BY THE 15<sup>TH</sup> OF EACH MONTH.*

IF PAYMENT IS NOT MADE IN FULL BY THE DUE DATE, A \$10 LATE FEE WILL BE ADDED. IF YOUR BILL IS NOT PAID IN FULL BY THE 1<sup>ST</sup> OF THE FOLLOWING MONTH, YOUR WATER WILL BE DISCONNECTED WITHOUT FUTHER NOTICE. \* IF YOUR BILL HAS NOT BEEN PAID OR PAYMENT ARRANGEMENTS HAVE NOT BEEN MADE BEFORE 9:00AM ON CUT-OFF DAY, A \$25 FEE WILL BE ADDED.\*

4- IF A CHECK FOR BILL PAYMENT IS RETURNED, YOU WILL BE SENT A LETTER STATING YOU HAVE TEN (10) DAYS FROM THE DATE ON THE LETTER TO PICK UP THE CHECK AND PAY A \$30.00 RETURNED CHECK FEE. IF CHECK IS NOT PICKED UP IN THE TEN (10) DAYS YOUR WATER WILL BE CUT OFF AND A \$50.00 RECONNECTION FEE WILL ALSO BE ADDED TO YOUR BILL.

IF YOU HAVE ANY PROBLEMS, YOU MAY CALL CITY HALL MONDAY THRU FRIDAY BETWEEN 8:00 AM AND 4:30 PM AT 770-832-1622. IF YOU HAVE A WATER EMERGENCY AFTER THESE HOURS, YOU MAY CALL DAN HENDERSON AT 770-301-0331.

I HAVE READ AND UNDERSTAND THESE POLICIES AND AGREE TO ABIDE BY THEM.

\_\_\_\_\_  
CUSTOMER

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DATE